

Blue Lake Township

Kalkaska County, Michigan

Meeting Minutes Draft

Planning Commission Regular Meeting

May 25 2023 7:00 p.m.

Present - 5

- I. Meeting Call to Order Called to order at 7:00- Allen
- II. Pledge of Allegiance – Allen
- III. Roll Call of Members Present – Fletemier
 1. Present – Allen, Shaw, Fletemier, Buttermore, Nothstine,
 2. Also Present - None
- IV. Adoption of Agenda
 1. Motion to adopt agenda was made by Shaw supported by Fletemier
 - Motion was carried.
- V. Minutes of last meeting
 1. Review of meeting dated April 25, 2023
 - Motion to adopt minutes as submitted by Buttermore, supported by Allen
 - Motion was carried
- VI. Declaration of conflict of Interest
 - None
- VII. Public Comment
 1. None
- VIII. Report of Township Board Representative to Planning Commission – Shaw
 1. None
- IX. Report of Planning Representative to the Zoning Board of Appeals Buttermore
 1. One ZBA Request – related to Larger Accessory Building Size
 - Due to process issue, the item was tabled.
 - Notice in the paper must occur 2 weeks prior to the hearing.
- X. Old Business
 1. Confirm agenda for public hearing June 17
 - Insert Public Hearing into the next Agenda per the last process.
 2. Review and confirm documents ready for public hearing June 17
 - Nothstine Short Term Rental Ordinance
 - Proposed updates to the Short Term Rental Ordinance
 - Any potential changes will be discussed at the next meeting with the public hearing as the documents have been published.
 3. Confirm notice sent to paper and postcard mailing (or schedule to do so)
 - Confirmed notice is in the Paper and Postcard Mailed
- XI. New Business
 1. None

XII. Planning Commission Member Comments and Input

1. None

XIII. Next Meeting Saturday June 17, 9:00 AM

XIV. Adjournment

- Motion to adjourn at 7:48 by **Shaw**, Supported Allen
- Motion was carried.

Respectfully Submitted by:

Attested to:

Todd Fletemier, Secretary

Dave Southwell, Chairperson

These minutes are not official until approved by the Blue Lake Township Planning Commission at the next scheduled meeting.