

Blue Lake Township

Kalkaska County, Michigan

Minutes

Board Meeting

June 4, 2025 at 7:00 pm

- I. Meeting Call to Order at 7:00 pm by Fletemier
- II. Pledge of Allegiance was recited.
- III. Roll Call of Board Members – Almose, Brozovich, Shoemaker, Fletemier, and Nichol (arrived 7:24pm) present.
- IV. Adoption of Agenda – **Motion** to adopt agenda as revised by Fletemier (table XIV. 2. Fire Chief Job Offer pending Special Meeting, and move Budget Modification Resolution #06042025-03 after VII.), supported by Shoemaker. Motion carried.
- V. Conflict of Interest – Roll call vote: Brozovich, Shoemaker, and Almose all no, Nichol absent.
- VI. Minutes of last meeting – May 7, 2025 and May 12, 2025 minutes tabled until the July 2025 Regular Meeting.
- VII. Treasurer’s report - Almose
 1. **Motion** by Fletemier to accept the Treasurers report, supported by Shoemaker. Roll call: Fletemier, Shoemaker, Brozovich, and Almose all yes. Nichol absent. Motion carried.
 2. ANR will be billed for tax options taken for 2022 and 2023. 2024 properties set up properly.
- VIII. Budget Modification Resolution
 1. **Motion** by Fletemier to adopt the General Budget Modification Resolution 2024-25 Resolution # 06042025-03, supported by Almose. Roll call: Fletemier, Almose, Brozovich, and Shoemaker all yes. Nichol absent. Resolution passed.
- IX. Correspondence and Guests
 1. Community Officer - Ray Farrier –The monthly report contained 9 incidents which includes the 2 liquor inspections. Notable: Neighboring property hired Tree Service, tree fell on house-No intent; Noise complaint-gun fire; Natural death; Q & A with Rec Division.
 2. Kohn Fisher - County Commissioner, not present.
 3. Kalkaska Sand and Snow – DNR Trail Lease
 - a. Where the trail passes behind the fire barn. Currently snowmobile only. The club is not approved for grooming on the west side of Blue Lake Rd. This makes ORV usage an item to be investigated. Trail lease for trail usage only needs to be renewed. **Motion** by Almose to approve the permit for snowmobile use only, supported by Fletemier. Motion carried.
- X. Public Input – None
- XI. Township Reports – written reports are available in the Clerk’s office.
 1. Assessor’s Report – Sheneman - Fletemier gave report
 - a. For the month of May: 3 deeds, 2 electrical easements, and 2 PTAs. Weekly field inspections continue.
 - b. Possible replating for a property that lies next to a public access.
 2. Fire Department – Brierley – Dickens gave report as Brierley was told by Supervisor, no Zoom reporting.
 - a. 10 runs: 2 medical and 8 fire related. 2 auto mutual aid to Coldsprings (Roll over crash, cancelled enroute), 2 auto mutual aid runs to Bear Lake (brush fire cancelled enroute), 1 auto mutual aid to Kalkaska (Semi vs car, cancelled enroute), and 1 mutual aid to Frederic for wild land fire.
 - b. Grants: 1) AFG grant was turned in for 131-800 MHz portable radios (Blue Lake will

receive 20) nothing new to report. 2) TransCanada grant for \$10,000 was completed. Nothing new to report. 3) Michigan DNR matching grant: 1-3/4" hose, boots, individual flashlights, and vent saw have arrived and were distributed. Waiting on 1" hose; once received, all paperwork will be sent into the DNR for reimbursement. Timelines: Grant expires August 1, 2025. Invoices and payment verification is due on September 1, 2025.

- c. Training: Pumps, wildland fire scenario, and medical.
 - d. Truck/Equipment maintenance: none for the month
 - e. The radio tower shed roof needs repair. The Chief has reached out to a couple construction companies but have not yet received responses. He will call them back and continue to pursue other companies for quotes.
 - f. Working on bids to replace all trucks. None contacted have responded to calls or emails asking to get replacement costs on all apparatuses. The Chief believes they look at the request and realize we are not replacing all our trucks and do not want to spend the time putting together quotes for all our trucks. Companies have responded with quotes for the engine and/or the rescue. The Chief is waiting on two more quotes, for the rescue and one for the engine. He will work with the officers once the quotes are received then present this information to the Board.
3. Planning Commission – Brozovich
 - a. Ongoing progress with CREO documents. Sending back to legal for review before adoption by the PC. The Treasurer will make a printout of the tax roll for the PC Secretary so she may send out mailers for the required Public Meeting.
 4. Zoning Board of Appeals – Buttermore – no meeting
 - a. Open ZBA seat status – still open, must be registered voter in the township.
 5. Zoning Administrator – Fletemier
 - a. Permits: 36 open or active, 4 new permits issued for the month of May.
 - b. STR's: 23 licenses issued with zero open.
 - c. Complaints: 1 greenbelt, barking dogs (resolved), and 2 blight (Kennel Rd – clean up due by 7/1/25 and Blue Lake Rd - response due by 6/6/25).
 - d. Old Business: Modernizing permits forms and system. How to guide for the permit process.
 6. Hospital Report – Nichol – report given by Fletemier
 - a. Fletemier attended a meeting with corporate members. The prior resolution named the Townships as the corporate members. This was rejected by the State of Michigan as a member may not be an entity. The resolution was revised to name Hall Render; delegation of authority of all 13 members for the filing of incorporation paperwork only. **Motion** by Almoose to pass resolution #06042025-01 Approving Blue Lake Township's appointment of representative and incorporator of nonprofit hospital corporation, with Todd Fletemier as our corporate member and Tracy Nichol as board representative, supported by Shoemaker. Roll call vote: Shoemaker, Brozovich, Nichol, Fletemier, and Almoose all yes. No nays or absent board members. The resolution is passed. The CEO stated the timeline for 501c3 will more than likely be January 1, 2026 and may even be later. Townships must file the L-4029's by September, if KMHC does not receive an answer from the State before the L-4029 deadline, taxes will be collected.
 7. Road Committee Report – Shoemaker
 - a. Chip seal, still waiting. The Road Committee will meet soon to go over the cost of Twin Lake Rd as variations were listed in the quote, giving differing amounts. Rogers will attend the Committee Meeting to answer questions. Still looking for one to two new members for the Road Committee. Fletemier will place a help wanted ad

in the newsletter.

XII. Clerks Report – Nichol

1. **Motion** by Almose to pay the May expenditures in the amount of \$32,839.77 supported by Fletemier. Roll Call: Almose, Shoemaker, Brozovich, Fletemier, and Nichol all yes. Motion carried.
2. Revenue and Expenditure report review. Budget amendment for GF category 101 was done under VIII. 1.

XIII. Public Hearing – Budget 2025 -2026 FY

1. Budget hearing called to order
2. Budget review – Fletemier gave truth in taxation information. BTRF = .7877
3. Discussion and public questions answered.
4. Budget Hearing Closed

XIV. Board Member Comments and Input –

1. Almose: Will most likely move FF and GF monies to ICS accounts. Dollars to be determined.
2. Almose: Huntington Corporate Credit Cards are being explored.
3. Fletemier: MiDeal, still do not have access to the sight. Anavon states it is not on our end.
4. Almose: What is the \$80 some dollars Anavon charge for? Nichol: this is for our Fax line.

XV. Old Business

1. Budget:
 - a. **Motion** by Fletemier to approve the 2025-2026 Salary schedule as presented, supported by Almose. Roll call: Nichol, Brozovich, Almose, Fletemier, and Shoemaker all yes. Motion carried.
 - b. **Motion** by Nichol to approve the Blue Lake Township Fees effective 7/1/2025 as presented, supported by Almose. Roll call: Brozovich, Shoemaker, Almose, Nichol, and Fletemier all yes. Motion carried.
 - c. **Motion** by Almose to approve General Appropriation Resolution 2025-2026 #06042025-2, supported by Shoemaker. Roll call vote: Fletemier, Brozovich, Shoemaker, Almose, and Nichol all yes. Zero no's and zero absent. Resolution passed.
2. Fire Chief Job Offer - Fletemier: must schedule a special meeting as there is a question that must be answered before extending an offer.
3. Attorney Change to Bauckham Thall
 - a. General Attorney – Fletemier will arrange a meeting (virtual or otherwise) Buckman Thall after the budget. On Hold.
4. Kitchen – Brozovich: Composite is the same price as laminate.
5. Michigan Earned Sick Time Law (ESTA) update – Fletemier will distribute a “position paper of sorts” from MTA to board members.
6. Computer Updates: Lenovo appears to be less costly than those Fletemier has been researching.
7. Brighthouse – Shoemaker received his payout. 2 still open.
8. Employee Handbook – hold for future meeting. All board member notes received but Shoemaker.

XVI. New Business - None

XVII. Adjournment – Next meeting July 4th at 7:00 pm Date has been changed to 7/9/25

1. **Motion** to adjourn at 9:52 pm by Nichol, supported by Shoemaker. Motion carried.