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Blue Lake Township

Kalkaska County, Michigan

Draft Minutes

Planning Commission Meeting

April 25 2023

6 Present

- I. Meeting Call to Order at 7:00 pm
- II. Pledge of Allegiance – Southwell
- III. Roll Call of Board Members – Southwell, Shaw, Bond, Nothstine, Buttermore, Allen
- IV. Adoption of Agenda – **Motion** to adopt agenda by Shaw, supported by Bond motion carried. Southwell noted the Shaw would take minutes for this meeting.
- V. Call for Conflict of Interest – none.
- VI. Minutes of last meeting – **Motion** by Shaw to accept February 2023 minutes, support by Bond, motion carried.
- VII. Public Comment-Blair discussed the need for rentals to have septic tanks pumped.and inspected up to twice a year. Blair will contact the Health Department for input.
- VIII. Report of Township Board Representative- Shaw
Discussed need for reduction in budget due to reduced revenues in Township Budget. Further discussion under new business.
- IX. Report of Township Board Representative for ZBA – none
- X. Old Business – Motion to approve corrected Shipping Container Ordinance by Buttermore, supported by Allen - **Motion** carried
- XI. New Business –
 1. Reviewed and approved mailer for June 17th Public Hearing. Revisions will be forwarded to Fletemier so Postcards can be mailed.
 2. Discussed Zoom meeting for Public Hearing. Because we cannot get equipment or installation before the meeting the members decided we will not hold a Zoom meeting. Postcard are being sent with information to send in comments. The members decided we will continue to research equipment and costs. Nothstine volunteered to bring in his OWL devise for the Board to review.
 3. Discussed holding fewer meetings to reduce costs. The members noted that the 5-year Plan is completed and most agenda items have been completed so fewer meetings are needed. The revised meeting schedule for the remainder of the year will be: May 23, 7pm, June 17, Saturday, 9:00am, July 25, 7pm, August 19, Saturday 9:00am, October 24, 7 pm. Next year's schedule will be January, March, April, May, and June. Meeting times and days will be decided when the commission publishes the 2024 meeting schedule.

XII. Adjournment – Next meeting May 23, 2023 at 7:00 pm

1. **Motion** to adjourn by Buttermore supported by Allen, motion carried.

Respectfully submitted by:

Attested to:

Mary Shaw, Temporary Secretary

Dave Southwell, Chairperson