



Regular Board Meeting Agenda

Wednesday September 3, 2025 7:00 p.m.

Township Hall

Zoom Meeting ID [799 777 8521](#)

Passcode 413315

- I.** Meeting Call to Order -- Fletemier
- II.** Pledge of Allegiance -- Fletemier
- III.** Roll Call of Members Present – Nichol
- IV.** Adoption of Agenda - Fletemier
- V.** Conflict of Interest – Fletemier Roll call
- VI.** Minutes of last meeting – Nichol
 1. August 2, 2025 Regular Meeting
- VII.** Treasurer's Report – Almose
 1. Review and Action
- VIII.** Clerk's Report – Nichol
 1. Review bills and action on Payment of Bills
 2. Revenue and Expense Report Review
- IX.** Correspondents and Guests
 1. Community Officer – Deputy Ray Farrier
 2. County Commissioner – Kohn Fisher
- X.** Public Comment
- XI.** Township Reports
 1. Assessor's Report – Sheneman
 2. Fire Department Report – Brierley
 3. Planning Commission – Todd Brozovich
 4. Zoning Board of Appeals – Buttermore
 - Open ZBA Seat Status - Fletemier
 5. Zoning Administrator Report – Fletemier
 - Nomination of Robert Frank for position of Zoning Administrator
 6. KMHC Hospital Report – Nichol
 7. Road Committee Report – Shoemaker
- XII.** Board Members Comment and Input
- XIII.** Old Business
 1. Kitchen Bid Spec - Update
 2. Michigan Earned Sick Time Law (ESTA)
 - Quotes for compliant policy - Nichol
 3. Computer Updates – Fletemier
 4. Web Site Development Update - Fletemier

5. Pension Payout Status – Brighthouse
6. Credit Cards – Change to Huntington
 - Status Update
7. Consent Agenda review and decision
8. Items to Hold for future meeting
 - Meeting with Buckham Thall
 - Employee Handbook

XIV. New Business

1. L-4029 Review

XV. Next Meeting date Wednesday October 1, 7:00 pm

XVI. Adjournment